



Annual General Report 2015 - 2016

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2016 ANNUAL GENERAL MEETING - AGENDA

Monday, September 19 at 3:30 p.m.

Sheraton Vancouver Wall Centre, Grand Ballroom CD, Vancouver, BC

1. Call to order	Bill Hodgetts
• Registration	
• Notice of Meeting	
• Scrutineer's Report	
• Quorum	
2. Approval of the minutes of the 2015 AGM	Bill Hodgetts
3. Financial statements & report presented	Jodi Habersstock
• Audited financial statement	
• Appointment of the auditor	
4. Report on the Board 2015-16 Activities	Jean Holden
5. Approval of the Annual Reports	Marlene Bagatto
6. Election of Directors & Report of the Nominating Committee	Marlene Bagatto
7. Recognition of Outgoing Board Members	Bill Hodgetts
8. Resolution to appoint Salima Jiwani as president for 2017-18	Bill Hodgetts
9. Awards Presentation	Bill Hodgetts
• Student Awards	Steve Aiken
• CAA University Challenge Cup	Steve Aiken
• Richard Seewald Career Award	Steve Aiken
• Honours of the Academy	Steve Aiken
• Jean Kienapple Award for Clinical Excellence	Steve Aiken
• Paul Kuttner Pioneer Award	Steve Aiken
• President's Award	Bill Hodgetts
10. Other Business	Bill Hodgetts
14. Call to Adjourn meeting	Bill Hodgetts

2015 MINUTES OF THE ANNUAL GENERAL MEETING

1:00 pm – 2:30 pm

October 22, 2015

Sheraton on the fall, Niagara Falls, ON

1. Call to Order

a. Welcome

The Chair welcomed the members to the 18th annual general meeting of members of Canadian Academy of Audiology (“CAA”). Gurjit Singh, the President of CAA, acted as Chair of this meeting. In accordance with the General By-laws of CAA, and appointed Tracy Cook to act as the recording Secretary.

Motion 1:

“RESOLVED that the agenda be approved.”

Moved:

Bill Hodgetts

Seconded:

Joy Gauvreau

There was no discussion on the motion. Carried unanimously.

b. Registration

Every member has registered with the Secretary.

c. Notice of Meeting

The notice calling this meeting of members was emailed to all the members of record on September 17, 2015.

d. Scrutineer’s Report

91 members were present and 1 member represented by proxy making a total of 92 voting members.

e. Quorum

Notice having been served in accordance with by-laws, and a quorum being present, the meeting was declared duly constituted for the transaction of business

2. Minutes of Last Meeting

The copies of the minutes of the Annual General Meeting of Canadian Academy of Audiology held on October 16, 2014 were made available to each member in the Annual General Report. No member requested a reading of these minutes.

Motion 2:

“RESOLVED that the minutes of the previous meeting of members held on October 26, 2014 be taken as circulated.”

Moved:

Carri Johnson

Seconded:

Steve Aiken

There was no discussion on the motion. Carried unanimously.

<p>3. Annual Financial Report</p> <p>a. Audited Financial Statement</p>	<p>The first item of business was the financial statements of CAA for the year ended May 31, 2015 (including the balance sheet and accompanying statements, together with the auditors' report thereon) contained in the Annual General Report distributed to the members.</p>
	<p>Joy Gauvreau, Treasurer, presented the financial statements and report.</p>
<p>Motion 3:</p>	<p>"RESOLVED that the audited financial statements for the year ended May 31, 2015 be approved."</p>
<p>Moved: Seconded:</p>	<p>Joy Gauvreau MJ DeSousa</p>
	<p>There was no discussion on the motion. Carried unanimously.</p>
<p>b. Appointment of the Auditors</p>	
<p>Motion 4:</p>	<p>"RESOLVED that Dixon Gordon, be appointed as the auditors of CAA to hold office until the next annual meeting or until their successors are duly appointed, and the board of directors be authorized to fix the auditors' remuneration."</p>
<p>Moved: Seconded:</p>	<p>Gurjit Singh Bonnie Cooke</p>
	<p>There was no discussion on the motion. Carried unanimously.</p>
<p>c. Report on the Board 2014-15 Activities</p>	<p>Jean Holden, Executive Director, gave a brief report on the Board's activities for 2014-15.</p>
<p>4. Annual General Report</p>	<p>The Annual General Report also contained all the committee reports, the Executive Director's report, and the President's report.</p>
<p>Motion 5:</p>	<p>"RESOLVED that the Annual General Report be approved as circulated."</p>
<p>Moved: Seconded:</p>	<p>Carrie Johnson Steve Aiken</p>
	<p>There was no discussion on the motion. Carried unanimously.</p>

5. Election of Directors

a. Nominations

Two positions were open on the board. In accordance with the By-laws a call for nominations was sent to all CAA members by email on August 14, 2015. At close of nominations on September 11, 2015 there was 1 qualified nominee for the openings. In addition, Maxine Armstrong and MJ DeSousa resigned their positions as Directors during this year. In accordance with the CAA bylaws the Board of Directors nominated Marlene Bagatto and Jodi Haberstock to fill the vacancies for the rest of the term.

b. Slate of Directors

The Board of Directors have confirmed the following Slate of Directors:

i. **For the first year of their first term:**

1. Marlene Bagatto
2. Jodi Haberstock
3. Janine Verge

ii. **Returning for the 1st year of their second term:**

1. Salima Jiwani
2. Gurjit Singh

The balance of the Board is made up of returning directors.

iii. **Returning for the 2nd year of their first term:**

1. Barb Bentley
2. Bonnie Cooke

iv. **Returning for the 3rd year of their first term:**

1. Bill Hodgetts
2. Angela Weaver

v. **Returning for the 2nd year of her second term:**

1. Joy Gauvreau

vi. **Returning for the 3rd year of their second term:**

1. Steve Aiken
2. Glynnis Tidball

c. **Officers – The Board of Directors have appointed the following officers:**

1. President – Bill Hodgetts
2. Treasurer – Jodi Haberstock
3. Secretary – Salima Jiwani
4. Past-President – Gurjit Singh

Motion 6:	RESOLVED that the proposed Slate, be confirmed to hold office until the next annual meeting or until their successors are duly appointed.
Moved:	Steve Aiken
Seconded:	Barb Bentley
	There was no discussion on the motion. Carried unanimously.
6. Resolution to appoint Marlene Bagatto as President 2016-17	Appointment of the CAA President for 2016-17
Motion 7:	RESOLVED that Marlene Bagatto, be appointed as the President of CAA to hold office until the next annual meeting or until her successor is duly appointed.
Moved:	Steve Aiken
Seconded:	Barb Bentley
	There was no discussion on the motion. Carried unanimously.
	Marlene Bagatto was appointed President of CAA in 2016-17. Marlene Bagatto addressed the Membership.
Recognition of Outgoing Board Members (Victoria Lee and Susan Nelson-Oxford) – Gurjit Singh	Victoria Lee and Susan Nelson-Oxford
7. Award Presentations:	
a) Student Awards	<p>Steve Aiken was called upon to recognize the winners of the Student Awards:</p> <ul style="list-style-type: none"> • Stephen Jones – Western University • Catherine Giasson – Université de Montréal – not in attendance • Curtis Wetmore – Dalhousie – • Jordan Thompson – U of Ottawa – not in attendance • Terrance Sokalofky – UBC <p>CAA University Challenge Cup - Western University</p>
b) Paul Kuttner Pioneer Award	Steve Aiken presented the Paul Kuttner Pioneer Award to Carolyne Edwards

c) William Cole Award	Steve Aiken presented William Cole Industry Award –William Cole.
d) President’s Award	Susan Nelson-Oxford presented the President’s Award to Salima Jiwani
8. Address to Membership	Introduction of Kathy Pichora-Fuller for WCA 2016
9. Call for Other Business	No further business was discussed.
10. Conclusion:	There was no further business; the chair entertained a motion to conclude.
Motion 8:	RESOLVED that the 2015 Annual General Meeting is concluded at 2:20 pm.
Moved:	Bonnie Cooke
Seconded:	Jodi HaberstocK
	There was no discussion on the motion. Carried Unanimously.

PRESIDENT'S REPORT

Dr. Bill Hodgetts

Over the past several years, our Executive Director and members of the finance committee have managed to strengthen our financial position. This has been achieved by diversifying revenue opportunities and judicious expense management. While the contribution to CAA operating funds will be less this year because we are sharing in hosting the World Congress of Audiology our years of careful financial stewardship will leave us in a strong position moving forward.

This past year and for the next several years we have set our sights on some longer term initiatives. Many of these ideas are in the reports submitted by the various committees and I would like to comment on a few. For some time, we have been discussing how to offer increased educational opportunities throughout the year. Our annual conference is consistently wonderful with respect to the speakers we invite and the topics they cover. We are working on strategies that will allow for some of that excellent education to be available in other months as well.

We have been quite active in forming, supporting and managing special interest groups and coalitions. We have groups focusing on infant hearing, tinnitus, vestibular issues and adult hearing, all of which have been active throughout the year in raising awareness for the public and for the professionals working in these areas.

We have been strengthening relationships with family physicians and Otolaryngologists as we work to ensure that the patient pathways and access to hearing help are most efficient and beneficial to the patients who need it.

We continue to work on our PR and awareness strategies together with our science and education strategies to raise the profile of Audiology in Canada and the world. These committees have been extremely active all year and have some exciting projects rolling out in the near future.

Our online journal "Canadian Audiologist" continues to be a fantastic resource for clinicians, researchers and the public. Many thanks to our dedicated editors, the editorial board and the contributors and sponsors for making this journal a continued success.

I am always amazed at how enthusiastic and dedicated the administration, volunteers and students are in this profession. I want to thank every member who provides us with feedback and guidance, every executive, board and committee member for taking time from their jobs, friends and family to devote extra efforts to CAA. It has been an absolute privilege to be able to represent this organization over the past year and I am grateful to have been granted the opportunity.

EXECUTIVE DIRECTOR'S REPORT

Jean Holden, MSc, MBA – Executive Director

CAA has had an active year working together with Speech-Language and Audiology Canada (SAC) and the International Society of Audiology (ISA) to produce an outstanding education, networking and industry program for the World Congress of Audiology 2016 which has attracted over 1000 attendees from 50 countries. We acknowledge the outstanding work done by our conference co-chairs Dr. Kathy Pichora-Fuller and Dr. Marshall Chasin who oversaw the science, education and industry sponsorship programs. Hundreds of volunteers have worked hard to ensure that the experience both on and off-site will be memorable for all.

Next year we return to our annual CAA conference at the Ottawa Delta City Centre October 11 to 14, 2017. For the first time this year we are planning other education opportunities, conversations and publications that will be exciting additions to our website and our online education presence.

Our online journal Canadian Audiologist is nearing its third year of publication and continues to increase readership of features and regular articles on science, technology, clinical practice, economics and consumer issues. Our website has continued to grow and inform members and the public. During May month this year we ran a campaign of articles in MacLean's Magazine reaching 2.5 million readers across Canada with messages to promote regular hearing tests, preservation of hearing and knowledge about hearing technology. Our editor in chief, Marshall Chasin was interviewed with Jann Arden on cross country Breakfast television programs. Clayton Fisher's 'Living with hearing loss' video was shared through social media and our website. Our student contributions to building awareness of audiology and hearing health were shared widely. Salima Jiwani, Philippe Fournier and other members of the Science and Education team have ensured our presence in social media includes the latest news, science and clinical findings and events around the world.

We increased our membership and also strengthened revenues from our job board and online ads. Careful management of expenses has allowed us to build our reserve to manage anticipated expenses for the World Congress.

We have continued to work together with SAC and our Federal Health Partners to enhance the processing and guidelines related to third party funding. We work with the Canadian Council of University Programs to find ways to support education for students of Audiology programs. We will continue our program next year to provide 30 students with free registration opportunities. Next year we will return to raising funds for our student bursary and our clinical science grant.

The reports of the 4 special interest groups/task forces and coalitions are rich with accomplishments. These groups have memberships shared with SAC and other topic related professionals and scientists. (See details in reports below)

1. The National Vestibular Group (CAA and SAC) is pending publication of "Vestibular Assessment and Management for Canadian Audiologists: A Scoping Review." The purpose of this scoping review is to create a framework for audiologists who perform vestibular diagnostic assessment and management in Canada.
2. The Tinnitus Special Interest Group is working on a website to serve as a resource for audiologists and the public.
3. The Canadian Infant Hearing Task Force (CIHTF) issued a press release on January 18th calling on the Federal, Provincial and Territorial Health Ministers to prioritize early hearing detection and intervention (EHDI) programs across Canada. The press release coincided with the release of the CIHTF's position statement and a national progress report (an update to the 2014 report card). The progress report was developed in consultation with the provinces and territories and was additionally endorsed by the Canadian Society for Otolaryngology—Head and Neck Surgery. The media campaign resulted in interviews with CIHTF spokespeople on television, radio, and in print, in Vancouver, Saskatoon, Winnipeg, Ottawa, London, Moncton and Iqaluit—reaching an estimated 3 million Canadians. CIHTF representatives Bill Campbell and Chantal Kealey, along with Joanne Charlebois from SAC, met with Federal Health Policy Director Caroline Pitfield and Policy Advisor Dr. Jesse Kancir. They also met briefly with Federal Health Minister Jane Philpott.

4. The Canadian Coalition for Adult Hearing Health is concerned that many adults who could benefit from hearing healthcare are not pursuing or receiving services. That topic is huge and the group has made steps towards narrowing the focus to set priorities for action.

I encourage you to read the full reports on the activities of the committees and interest groups to gain more insight into how much a team of volunteers can accomplish to provide education, advocacy, research and support for Audiologists in Canada. This organization would not be successful without the contributions of a long list of volunteer committee members and our hard working board of directors. I am thankful for contributions by Tracy Cook, our Administrative Manager, and the creative dedication of Erika Henry our Production Coordinator. We acknowledge the continued support and services from Plank Design, our technology service provider, and Dixon Gordon & Co. LLB our accounting firm.

STANDING COMMITTEE REPORTS

CONFERENCE COMMITTEE

Jean Holden, MSc, MBA – Executive Director

The World Congress of Audiology 2016, September 18-21 Vancouver British Columbia, replaces the annual CAA conference this year. The congress is the bi-annual meeting of the International Society of Audiology (ISA) and is co-hosted by the Canadian Academy of Audiology (CAA) and Speech-Language and Audiology Canada (SAC). The congress has been in planning for more than 4 years with Dr. Kathy Pichora-Fuller and Dr. Marshall Chasin as conference co-chairs, Joanne Charlebois (SAC) and Jean Holden leading the Executive Business Management and Dr. Steve Aiken (SAC) and Dr. Chantal Kealey (SAC) participating in the management committee.

The program includes stimulating presentations in the opening ceremony from a leading research chair and a consumer. There are three plenary Round Tables, a special Aram Glorig prize winning lecture and lecture by a representative of WHO. There are 28 invited feature education sessions, over 200 contributed talks and posters. We are pleased to have a sold out exhibition hall and many other education sessions offered by sponsors and industry leaders where there are many opportunities to learn about leading technologies and services. The congress will be preceded by 6 pre-conference workshops. Over 150 speakers are providing knowledge and stimulation for discussion over the 4 days of the congress. Their efforts will ensure that this is one of the richest opportunities for learning and ideas exchange we have seen in Canada in the field of Audiology.

Well over 1000 registrants from 50 countries will share networking, exchange knowledge and enjoy a variety of receptions, a gala and other social opportunities. We are grateful for the hundreds of volunteers who have been working diligently in the years ahead of the congress and will be providing many services at the congress site.

EDITORIAL COMMITTEE

Marshall Chasin, Au.D., – Editor in Chief

Canadian Audiologist continues to grow with more and more original contributions in each issue. This last issue (issue #4, vol. 3) has five original articles, along with original columns spanning the entire range of audiology hearing health care.

We continue to have good reciprocity agreements with other trade magazines such as Hearing Review and this reciprocity agreement has been invoked several times over the past year.

Steve Aiken, the associate editor, Jean Holden, our executive director, and myself are in the process of designing a strategy to approach the manufacturers and other sponsors for a sustaining advertising program for 2017 and going forward.

We are also in the process of designing a Canadian Audiologist product catalog which can take advantage of our online status. Some of the potential advantages of such a catalog is that it can be updated on a regular basis (as opposed to being static for the year of publication), with embedded links to the advertiser's sites.

In short, there is nothing special to report. Each issue comes out on schedule (with issue #5 scheduled to go live on September 8, 2016). I am sure that you have all had an opportunity to scan, if not peruse the various issues of Canadian Audiologist. According to Goggle Analytics we are closing in on the 200,000 unique page view hits to date.

FINANCE COMMITTEE

Jodi Haberstoch – Chair

The objective of the Finance Committee is to oversee CAA's revenues and expenditures for the 2015/2016 fiscal year. The Finance Committee is comprised of the Treasurer and the Executive Director. This year Finance Committee meetings were combined with the Executive and Board of Directors meetings, with the goal of discussing key decisions, progress reports based on accounting financials and developing an operating budget for the next fiscal year.

NOMINATIONS COMMITTEE

Dr. Marlene Bagatto – Chair

The role of the Nominations Committee is to identify upcoming vacancies on the Board, recruit new Board Members and explain the role to individuals willing to serve as officers. The recruitment process for new Board Members is based on a Policy and Procedure document (June 2016) that is integrated into CAA's annual plan.

The Board runs with a minimum of 5 up to a maximum 13 volunteer Directors. The beginning of the 2015/2016 year saw a membership of 12 hardworking Directors committed to advancing CAA affairs. These members remained active throughout the year. At the end of the 2015/2016 year, there will be two directors who have completed their terms on the Board. Replacements will be nominated and recommended by the Board of Directors and will be put to a vote by the members at the September 2016 AGM.

PAST PRESIDENT'S COMMITTEE

Dr. Steve Aiken – Chair

The Past Presidents' Committee exists to inform and support the current board and, most importantly, to recognize excellence through the administration of the Academy's honours and awards. These play a critical role in the Academy as a means of celebrating dedication, excellence, and achievements, and also of expressing our values as an organization.

Award nominations are open to all CAA members (and to the public in the case of the Jean Kienapple Award for Clinical Excellence), with calls for nominations sent out each spring. A current list of awards is available on our website www.canadianaudiology.ca along with details about the nomination process and a list of past award recipients. Please consider submitting a nomination if you know of a deserving candidate, and congratulating our award winners for 2016.

PUBLIC RELATIONS AND AWARENESS COMMITTEE

Bonnie Cooke – Chair

The Public Relations and Awareness committee is committed to promoting the benefits of membership in the CAA and to raising awareness of the role of audiologists as front line hearing healthcare professionals to both the general public and interdisciplinary healthcare providers. Our mandates are as follows:

- To increase student and professional membership,
- To promote audiologists as the front line professionals for hearing health care to consumer groups such as CHHA and to the general public, and
- To improve and promote linkages with each other (other audiologists) to help create a platform for advocacy within our profession.

We continue to have an eager and diverse team of volunteers with several projects on the go, and many great ideas/discussions around many of our long-term goals as a committee! This year marks the second round of the "CAA University Challenge" which has again encouraged high calibre submissions from Audiology programs all over Canada to help promote audiologists as front-line hearing professionals. This year's submissions will be posted on our website so please stay tuned.

This year we have focussed on helping our members to promote the field of audiology within their own communities. For May Month, we shared the "CAA University Challenge" submissions from last year (some videos, some brochures) as well as a video that one of our committee members created which outlines the impact that hearing aids can have on an individuals' life on our website. We also continue to help promote linkages with other healthcare professionals by creating presentations for our members to use to promote their audiology services to General Practitioners in their own communities.

As a committee, it is our belief that the larger and more connected our community of audiologists at CAA becomes, the more effective we can be as advocates for our profession. We are currently working towards creating a professional discussion forum to help to better connect our member community and help to better utilize the large knowledge base of our membership. Stay tuned for more in the coming year...

SCIENCE AND EDUCATION COMMITTEE

Dr. Steve Aiken - Co-Chair

Salima Jiwani - Co-Chair

The role of the Science and Education Committee (SaEC) within CAA is to:

1. Educate Canadian audiologists,
2. Foster the dissemination of Canadian audiological research, and
3. Support research in audiology.

This past year, the responsibilities of the SaEC were slightly different than in past years. In previous years, the SaEC has organized, arranged, reviewed and judged podium and poster sessions at the annual CAA conference, and has also managed the Clinical-Research Grant Competition. Given the joint conference this year with the World Congress, these responsibilities were transferred to a separate committee managed by the World Congress Executive Committee.

The SaEC mandate for this past year has therefore been to manage, update and create content for the website. The SaEC has collected Testimonials from past award recipients and published these on our website. We have also updated the list of upcoming conferences to the website, and are actively working towards updating current content on the website as well as creating new members-only content, which will serve as a benefit of membership with CAA.

The SaEC, together with the PR and Awareness committee, has also taken an active role in communicating with colleagues and the public at large via social media. The CAA Facebook, LinkedIn and Twitter pages are being constantly updated with Audiology updates and news.

As in recent years, the SaEC has taken a proactive role in working with Students to promote CAA to Audiology students across the country. CAA organizes a presentation to students in the fall term of each school year to impart the value of participating in their professional association. We provide them with opportunities to get involved with CAA as volunteers, publish their work in our online journal, and encourage them to contribute to CAA's social media outlets.

THIRD PARTY COMMITTEE

Carri Johnson – Chair

The third party committee was developed to provide an efficient and effective working relationship with the Federal Healthcare Provider (FHP) Program Members. The committee's goal is to improve the quality of care to our mutual clients, to guarantee access to services and to ensure fee structures are in place for our members who provide these services.

CAA meets with the FHP twice a year formally and as needed via e-mail and teleconference. The areas of concern do not vary greatly from year to year yet we have made positive progress in our communications and resolved many issues. In particular, we are working with NIHB to improve their service delivery model as well as the services they provide to their clients. We continue to communicate key issues with the members of the FHP with the hope that we will be more involved in the early stages of any decision making process and better meet the needs of all parties involved: our mutual Clients, the FHP and the Service Providers.

The Third Party Committee is looking for input from our members on their experience with all of the FHP groups (DND, NIHB, RCMP and VAC). Please continue to check out the website <http://www.canadianaudiology.ca/advocacy-and-funding/advocacy-news.html> for updates on our progress.

We would like to thank all members who take the time to provide us with information to improve the services for FHP clients.

CAA NATIONAL VESTIBULAR SPECIAL INTEREST GROUP COMMITTEE

Janine Verge, Aud(C) - Chair

The CAA National Vestibular Special Interest Group committee was initially created in the fall of 2013. It has three strategic priority goals:

1. Supporting Audiologists who specialize in vestibular testing and rehabilitation,
2. Enhancing communication between members of the vestibular special interest group, and
3. Advocating on behalf of members to special interest groups.

Several measures have been conducted by this committee to support Audiologists who specialize in vestibular testing and rehabilitation. In 2014, a survey was created to investigate current vestibular practice issues in Canada. The results were published in the "Canadian Audiologist" focusing on issues related to education, certification, standards of care, and supportive personnel (<http://canadianaudiologist.ca/issue/volume-1-issue-4-2014/departement/message-from-guest-editor/>). This "all vestibular" issue was co-edited by the co-creators of the vestibular special interest group (Janine Verge and Maxine Armstrong). The Canadian Audiologist continues to have an on-going column in the Canadian Audiologist called, "Striking the Right Balance" co-edited by Janine Verge and Michael Vekasi.

Since the summer of 2014, a joint committee of Audiologists, representing both the Canadian Academy of Audiology and Speech-Language & Audiology Canada, have been working on the document "Vestibular Assessment and Management for Canadian Audiologists: A Scoping Review." The purpose of this scoping review is to create a framework for audiologists who perform vestibular diagnostic assessment and management in Canada. It outlines suggested knowledge requirements and provides direction to help guide practice. It is also meant to provide clarity to government, university training programs, provincial associations and colleges, and other health care professionals such as; Physiotherapy, Occupational Therapy, Otolaryngologists, and Neurologists, of an audiologist's role in vestibular assessment and management. A draft is expected to go out to Audiologists across Canada for their feedback in the fall of 2016. Committee members include Ronald Choquette, Carolyn Falls, Kathy Packford, Yvette Reid, Uta Stewart, Janine Verge (chair), Michael Vekasi, and Erica Zaia.

A future initiative to further support Audiologists will be creating a vestibular website for clinicians to provide education, enhance communication with patients, and to increase consistency of care.

To enhance communication, CAA has a Facebook page called, "[CAA National Vestibular Special Interest Group](#)." All Audiologists, whether they specialize in vestibular testing or not, are encouraged to follow our Facebook page for links to free on-line webinars, articles, research, quizzes, hand-outs, teaching tools, upcoming conferences, and videos related to Vestibular Audiology. Clinicians can communicate with each other by posting questions about best practice or commenting on a post. It is a great way to provide an on-going database of resources for both students and clinicians.

Finally, the vestibular special interest group committee has been advocating for Audiologists by representing CAA and its members in a newly formed vestibular working group representing both ENTs and Audiologists formed by Dr. Blakley. The group met for the first time June, 2016 at the *Canadian Society of Otolaryngology-Head & Neck Surgery* in PEI. Action items for the next year include:

1. To determine the degree and nature of consensus that exists about vestibular testing across the country,
2. To create and collect information from a questionnaire to determine what tests are being done and which are felt to be the most useful clinically, and
3. To work on the establishing indications for testing and application of results to patients.

TINNITUS SPECIAL INTEREST GROUP

Glynnis Tidball – Lead

The Tinnitus Special Interest Group is to providing support to clinicians and the public interested in tinnitus and hyperacusis. Specific goals of the group are to;

- To promote educational opportunities for clinicians interested in enhancing their clinical competency in this area,
- Establish a network of connect clinicians specializing in tinnitus and hyperacusis, and
- Provide an online resource for members of the public seeking help to manage tinnitus and hyperacusis.

Our group is looking for interested members to contribute and help expand the scope of activities of the group.

Please contact tinnitus@canadianaudiology.ca.

CANADIAN INFANT HEARING TASK FORCE

Steve Aiken - Chair

The Canadian Infant Hearing Task Force is a national group of leaders and experts in matters related to early hearing detection and intervention (EHDI), formed to promote, support and advocate for comprehensive universal EHDI programs in all Canadian provinces and territories. The group is a joint effort of Speech-Language and Audiology Canada and the Canadian Academy of Audiology.

The Canadian Infant Hearing Task Force (CIHTF) issued a press release on January 18th calling on the Federal, Provincial and Territorial Health Ministers to prioritize early hearing detection and intervention (EHDI) programs across Canada. The press release coincided with the release of the CIHTF's position statement and a national progress report (an update to the 2014 report card). The progress report was developed in consultation with the provinces and territories and was additionally endorsed by the Canadian Society for Otolaryngology—Head and Neck Surgery.

The media campaign resulted in interviews with CIHTF spokespeople on television, radio, and in print, in Vancouver, Saskatoon, Winnipeg, Ottawa, London, Moncton and Iqaluit—reaching an estimated 3 million Canadians.

Following the press release, CIHTF representatives Bill Campbell and Chantal Kealey, along with Joanne Charlebois from SAC, met with Federal Health Policy Director Caroline Pitfield and Policy Advisor Dr. Jesse Kancir. They also met briefly with Federal Health Minister Jane Philpott.

The Task Force also conducted a May month campaign to raise awareness about the importance of EHDI services across Canada. The campaign encouraged people to share their experiences with EHDI services in Canada by posting to Facebook, Twitter or Instagram.

In late 2015, the CIHTF conducted a nationwide survey of EHDI practices. The data were presented in summary form by Bill Campbell at the 2015 CAA Conference. An in-depth review of the data is currently being conducted by the Task Force.

Finally, the CIHTF launched a website this year, managed by Drs. Steve Aiken (Dalhousie) and Robert Funnell (McGill) at www.infanthearingcanada.ca. All progress reports, report cards and position statements are available on the website.

CANADIAN COALITION FOR ADULT HEARING HEALTH

Reporting Member: Bill Hodgetts

Chair: Lorientne Jenstad

The premise that drove individuals to start this group is: "Many adults who could benefit from hearing healthcare are not pursuing or receiving services." That topic is huge and needs to be narrowed down in order to become feasible for a small group of individuals to achieve change.

Over the past year we have made significant progress with this Coalition. We have established our mandate, terms of reference, membership, roles of the members, guidelines and schedule.

Some recent insights from the chair:

- Laya and Lorientne have just started doing interviews for the convergent study. We will have some initial data to discuss when we meet in person in Vancouver at the world congress.
 - Second, as word of the coalition gets out, we are inviting people to consider us an action group, or a knowledge implementation group. That is, we are trying to make decisions and take actions based on the research available up to this point with regards to adult hearing health. We will be continuing to discuss our identity, particularly as we really get rolling with some initiatives.
 - Third, are considering whether we should be writing a Canadian response to a couple of landmark reports out of the US recently.
- A. PCAST: <https://www.whitehouse.gov/blog/2015/10/26/%E2%80%8Bpcast-recommends-changes-promote-innovation-hearing-technologies>
- B. <http://nationalacademies.org/hmd/Reports/2016/Hearing-Health-Care-for-Adults.aspx>

Finally, we will be meeting in Vancouver in just one month.

CANADIAN ACADEMY OF AUDIOLOGY

Financial Statements

May 31, 2016



CANADIAN ACADEMY OF AUDIOLOGY

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May 31, 2016

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DIXON, GORDON & CO. LLP

Chartered Accountants

Business Advisors

INDEPENDENT AUDITORS' REPORT

To the Members of Canadian Academy of Audiology

We have audited the accompanying financial statements of Canadian Academy of Audiology ("the Academy"), which comprise the statement of financial position as at May 31, 2016 and the statements of operations, changes in net assets and cash flows for the year then ended and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for qualified opinion

In common with many non-profit organizations, the Academy derives revenue from certain sources, the completeness of which is not susceptible of satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Academy and we were not able to determine whether any adjustments might be necessary to revenue, excess of revenues over expenses, assets and net assets.

Qualified opinion

In our opinion, except for the possible effects of the matter described in the basis for qualified opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Canadian Academy of Audiology as at May 31, 2016, and the results of its operations and its cash flows for the year then ended, in accordance with Canadian accounting standards for not-for-profit organizations.

Dixon, Gordon & Co. LLP

CHARTERED ACCOUNTANTS, Licensed Public Accountants

Toronto, Canada

August 24, 2016

CANADIAN ACADEMY OF AUDIOLOGY**Statement of Financial Position****May 31, 2016**

	2016	2015
Assets		
Cash and cash equivalents	\$ 344,269	\$ 258,417
Investment - Friends of Canadian Academy of Audiology (note 3)	17,312	17,175
Due from MCI Group Canada Inc. (note 4)	388,389	-
Accounts receivable	12,602	17,822
Deposits and prepaid expenses (note 5)	35,835	33,060
Sales tax receivable	-	445
Equipment (note 6)	246	630
	\$ 798,653	\$ 327,549
Liabilities		
Accounts payable and accrued liabilities	\$ 22,632	\$ 39,725
Sales tax payable	130	-
Deferred revenue (note 7)	457,703	76,554
	480,465	116,279
Net assets (page 3)		
Internally restricted (note 3)	17,312	17,175
Unrestricted	300,876	194,095
	318,188	211,270
	\$ 798,653	\$ 327,549

APPROVED:



Bill Hodgetts, President



Jodi Haberstock, Treasurer

See accompanying notes

CANADIAN ACADEMY OF AUDIOLOGY**Statement of Changes in Net Assets****For the year ended May 31, 2016**

	2016			2015 Total
	Internally Restricted	Unrestric- ted	Total	
Net assets, beginning of year	\$ 17,175	\$ 194,095	\$ 211,270	\$ 139,394
Excess of revenues over expenses (page 4)		106,918	106,918	71,876
Internal restrictions (note 3)	137	(137)	-	-
Net assets, end of year	\$ 17,312	\$ 300,876	\$ 318,188	\$ 211,270

See accompanying notes

CANADIAN ACADEMY OF AUDIOLOGY**Statement of Operations****For the year ended May 31, 2016**

	2016	2015
Revenues		
Conference (note 9)	\$ 377,118	\$ 356,664
Membership fees	78,341	76,011
Job postings	32,810	20,155
Canadian Audiologist online publication - advertising	17,470	24,105
Scientific advisory award	3,190	3,590
Interest income	881	1,212
	509,810	481,737
Expenses		
Conference	218,587	209,832
Management fees	91,289	87,949
Website maintenance and member communications	21,526	40,320
Professional fees	30,850	30,300
Board meetings	10,590	11,895
Bank and credit card charges	5,483	6,328
Insurance	5,371	5,282
Scientific advisory award	5,000	5,000
Public relations and visibility	4,100	878
Membership	474	3,228
Communications	3,120	2,761
External partnerships	2,389	513
Office and general	1,548	2,068
Amortization	384	1,009
Other projects	953	543
Past President	917	825
Third party	-	899
Travel	176	55
Printing	135	176
	402,892	409,861
Excess of revenues over expenses	\$ 106,918	\$ 71,876

See accompanying notes

CANADIAN ACADEMY OF AUDIOLOGY**Statement of Cash Flows****For the year ended May 31, 2016**

	2016	2015
Cash from (used in) operating activities		
Excess of revenues over expenses	\$ 106,918	\$ 71,876
Adjustment to derive cash flows		
Amortization	384	1,009
	107,302	72,885
Change in non-cash working capital (note 10)	(21,313)	22,116
	85,989	95,001
Cash from (used in) investing activities		
Purchase of investment - Friends of Canadian Academy of Audiology	(17,312)	(17,175)
Redemption of investment - Friends of Canadian Academy of Audiology	17,175	17,039
	(137)	(136)
Increase in cash and cash equivalents	85,852	94,865
Cash and cash equivalents, beginning of year	258,417	163,552
Cash and cash equivalents, end of year	\$ 344,269	\$ 258,417
Cash and cash equivalents comprised as follows:		
Cash	\$ 251,853	\$ 166,745
Money market fund	92,416	91,672
	\$ 344,269	\$ 258,417

See accompanying notes

CANADIAN ACADEMY OF AUDIOLOGY

Notes to Financial Statements

May 31, 2016

1. Purpose and legal form of the organization

The Canadian Academy of Audiology ("the Academy") is a non-profit professional organization dedicated to enhancing the role of audiologists as primary hearing health care providers through advocacy, education and research, and represents the profession of audiology in Canada as a primary source of information to its members, external groups and the public. The Academy was founded in 1996 and incorporated in 1998.

The Academy is incorporated without share capital by letters patent under the Canada Corporations Act and classified under the Income Tax Act as a not-for-profit organization and as such, it is not subject to income tax.

2. Significant accounting policies

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations using the following significant accounting policies:

(a) Revenue recognition

The Academy uses the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when they are received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets in the year.

Conference and other event related revenues are recognized in the period in which the events are held. The Academy's recognition of conference and event related revenues is subject to uncertainties as it cannot verify the completeness of the amounts receivable from the associated participants.

Revenue from membership fees is recognized proportionately in the periods to which the membership term relates.

Other revenues are recognized in the period earned.

(b) Joint arrangement - World Congress of Audiology 2016 conference

Pursuant to a joint arrangement, the Academy and Speech-Language & Audiology Canada (SAC) are hosting the 33rd World Congress of Audiology 2016 ("WCA2016") in September 2016, in Vancouver, British Columbia. The Academy's usual annual conference hosting will be represented by WCA2016. The Academy accounts for its 50% interest in WCA2016 using the proportionate consolidation method. These financial statements include the Academy's pro rata share of the joint ventures' assets, liabilities, revenues, expenses, excess of revenues over expenses and cash flows from operating, investing and financing activities (notes 4, 5 and 7). As the WCA2016 event will take place in fiscal 2017, no revenues and expenses are reported for the year ended May 31, 2016, other than costs pertaining to site selection (note 2(c)).

(c) Conference and event costs

The Academy recognizes conference and event costs as expense in the period in which the particular events are held. Costs pertaining to the selection of sites for conferences and events are charged to expense as incurred.

(d) Financial instruments

Measurement of financial instruments

Financial instruments are recorded at fair value on initial recognition. Financial instruments are subsequently stated at cost or amortized cost as applicable, unless management has elected to

CANADIAN ACADEMY OF AUDIOLOGY

Notes to Financial Statements (continued)

May 31, 2016

carry the instruments at fair value. The Academy has not elected to carry any such financial instruments at fair value.

Financial assets measured at cost or amortized cost include cash and cash equivalents, investment - friends of Canadian Academy of Audiology, due from MCI Group Canada Inc., accounts receivable, deposits and sales tax receivable. Financial liabilities measured at cost or amortized cost include accounts payable and sales tax payable.

Transaction costs

Transaction costs related to financial instruments subsequently measured at amortized cost are applied against the original cost of the related asset or liability and are amortized using the effective interest rate method. Transaction costs related to financial instruments that will be subsequently measured at fair value are recognized in income in the period incurred.

Recoverability

Financial assets stated at cost or amortized cost are assessed for recoverability on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Academy determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset, and if so, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Academy expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

(e) Cash and cash equivalents

Cash equivalents are highly liquid investments which are readily convertible into a known amount of cash, are subject to an insignificant risk of changes in value and have a maturity date of three months or less from the date of purchase.

(f) Equipment

Equipment assets are recorded at acquisition cost with amortization provided over their estimated useful lives on a straight-line balance basis as follows:

<u>Asset</u>	<u>Period</u>
Computer equipment	3 years

(g) Impairment of long-lived assets

Long-lived assets subject to amortization are tested for impairment whenever events or changes in circumstances indicate that their carrying amount may not be recoverable. An impairment loss is recognized when the carrying amount of the long-lived asset exceeds the sum of the undiscounted cash flows resulting from its use and eventual disposition. The impairment loss is measured as the amount by which the carrying amount of the long-lived asset exceeds its fair value. During 2016 and 2015, no impairment losses were incurred.

(h) Contributed services

Volunteers assist the Academy in carrying out its functions, sometimes receiving nominal recompense for their expense. Due to the difficulty of determining their fair value, contributed services are not recognized in the financial statements beyond the nominal amounts paid, if any.

CANADIAN ACADEMY OF AUDIOLOGY
Notes to Financial Statements (continued)
May 31, 2016

(i) Use of estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets, liabilities and commitments at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. These estimates are reviewed periodically and adjustments will be made to income as appropriate in the year they become known. Actual results could differ from these estimates.

3. Investment - Friends of Canadian Academy of Audiology

The investment as at May 31, 2016 for \$17,312 is a guaranteed investment certificate bearing interest at 0.50% per annum due on December 8, 2016. The investment as at May 31, 2015 for \$17,175 was a guaranteed investment certificate bearing interest at 0.80% per annum due on December 8, 2015. This investment has an internal restriction on its use.

4. Due from MCI Group Canada Inc.

As at May 31, 2016, a net amount of \$388,389 was due from MCI Group Canada Inc., event manager for WCA2016, representing the excess of exhibitor and registrant fees and sponsorships funds received over payments of event costs to-date.

5. Deposits and prepaid expenses

	2016	2015
Conference - October 2015	\$ -	\$ 19,882
World Congress of Audiology 2016	26,369	13,178
Conference - October 2017 and other	9,466	-
	\$ 35,835	\$ 33,060

6. Equipment

	2016			2015
	Cost	Accumulated Amortization	Net book value	Net book value
Computer equipment	\$ 3,028	\$ 2,782	\$ 246	\$ 630

7. Deferred revenue

	2016	2015
World Congress of Audiology 2016 - September 2016	\$ 400,980	\$ -
Conference - October 2015	-	24,695
Membership fees	47,843	43,408
Canadian Audiologist online publication - advertising	8,880	8,451
	\$ 457,703	\$ 76,554

8. Financial instruments

The Academy is exposed to various risks through its financial instruments, without being exposed to concentrations of risk as at May 31, 2016 described as follows:

(a) Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Academy's financial instruments that are exposed to credit risk consist primarily of cash and cash equivalents, guaranteed investment certificates and accounts receivable. The Academy places its cash and cash equivalents and guaranteed investment certificates with high credit quality financial institutions. Generally, such investments will be in excess of the Canada Deposit Insurance Corporation insurable limit. In addition, the Academy deals with creditworthy members and generally requires conference participants to place deposits in advance of the associated event.

(b) Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate due to changes in market prices. Market risk is comprised of currency risk, interest rate risk and other price risk. The Academy is minimally exposed to interest rate risk, as its guaranteed investment certificate bears interest at a fixed rate and accordingly, experiences changes in fair value with fluctuations in interest rates.

(c) Liquidity risk

Liquidity risk is the risk that an entity will be unable to fulfill its obligations on a timely basis or at a reasonable cost. The Academy manages its liquidity risk by regularly monitoring forecasted and actual cash flows and financial liability maturities and by holding assets that can be readily converted into cash.

There has been no significant change to the risk exposures described above from 2015.

9. Conference revenue

	2016	2015
Registration fees	\$ 172,014	\$ 152,599
Exhibitor space	165,104	159,565
Sponsorships	40,000	44,500
	\$ 377,118	\$ 356,664

CANADIAN ACADEMY OF AUDIOLOGY
Notes to Financial Statements (continued)
May 31, 2016

10. Change in non-cash working capital

	2016	2015
Assets		
Due from MCI Group Canada Inc.	\$ (388,389)	\$ -
Accounts receivable	5,220	(2,934)
Deposits and prepaid expenses	(2,775)	2,025
Sales tax receivable	445	2,301
Liabilities		
Accounts payable and accrued liabilities	(17,093)	9,294
Sales tax payable	130	-
Deferred revenue	381,149	11,430
	\$ (21,313)	\$ 22,116